

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Aldham Parish Council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 20xx

Prepared by (Name and Role): G. Walkingshaw

Date: 12/04/2023

	£	£
Balance per bank statements as at 31/3/xx:		
Current Account	5,506.12	
Business 1	1,003.57	
Business 2	1,003.57	
	<hr/>	7,513.26
Petty cash float (if applicable)		10.00
Less: any un-presented cheques as at 31/3/23 (normally only current account)		
	<hr/>	0.00
Add: any un-banked cash as at 31/3/23		
	<hr/>	-
Net balances as at 31/3/xx (Box 8)		<u><u>7,523.26</u></u>